



BIOGRAPHY



UNITED STATES AIR FORCE

CHIEF MASTER SERGEANT JEREMY J. SWISTAK

Chief Master Sergeant Jeremy J. Swistak is the Senior Enlisted Leader of the 412th Mission Support Group, Edwards Air Force Base, California. In this capacity, he advises the Mission Support Group Commander on all issues affecting the readiness, health, morale, quality of life, management and effective utilization of over 1,700 military, civilian and contracted personnel who provide mission support to 19,500 personnel assigned to the Air Force Test Center, AF Research Laboratory, NASA's Armstrong Flight Research Center, and 41 associate units on a 308,000 acre installation. Chief Swistak provides strategic guidance and senior leader counsel for all group organizations to include AAFES, DeCA, Communications, Force Support, Logistics Readiness and Security Forces Squadrons. He is the senior enlisted leader in the group responsible for advising the group commander on actions and reports as well as overseeing compliance with standards of conduct, appearance, performance and protocol.

Chief Swistak entered the Air Force in January of 1997 as a Cable Maintenance Technician. His career background includes various positions at bases in Alaska, Kansas, Texas, Washington, Oklahoma, Europe, Nebraska and Florida supporting global Operations to include Operations NORTHERN WATCH, IRAQI FREEDOM, NEW DAWN, ENDURING FREEDOM, ODYSSEY DAWN, UNIFIED PROTECTOR, RESOLUTE SUPPORT and numerous Defense Air Combat Training exercises.



EDUCATION

2001 Airman Leadership School, McConnell Air Force Base (AFB), Kan
2007 Level I Acquisition Certification in Contracting
2009 Level II Acquisition Certification in Contracting
2010 Noncommissioned Officer Academy, Kapaun Air Base (AB), Germany
2011 Associate in Applied Science, Electronic Systems Technology, Community College of the Air Force
2011 Associate in Applied Science, Contracts Management, Community College of the Air Force
2012 USAF Senior Noncommissioned Officer Academy, by correspondence
2012 Level III Acquisition Certification in Contracting
2016 Professional Manager Certification, Community College of the Air Force
2017 Bachelor of Science Degree, Military Leadership, Excelsior College, Albany, N.Y.
2020 Chief Master Sergeant Leadership Course, Maxwell AFB, Ala.
2020 Joint Special Operations Air Component Course, Joint Special Operations University, MacDill AFB, Fla.
2020 Special Operations Forces Air Command and Control Course, Hurlburt Field, Fla.
2020 Command Chief Master Sergeant Training Course, Andrews AFB, Md.
2021 Senior Enlisted Legal Orientation, Maxwell AFB, Ala.

ASSIGNMENTS

1. July 1997 - July 2000, Cable Maintenance Technician, 354th Communications Squadron, Eielson AFB, Alaska
2. July 2000 - May 2001, Quality Assurance Evaluator, 22d Communications Squadron, McConnell AFB, Kan
3. May 2001 - April 2002, Comm/Comp Sys Control Tech, 22d Communications Squadron, McConnell AFB, Kan

4. April 2002 - October 2003, Network Infrastructure Tech, 22d Communications Squadron, McConnell AFB, Kan (March 2003 - July 2003, NCOIC Tech Control Facility, Operation Iraqi Freedom, Sather AB, Iraq)
5. October 2003 - August 2005, NCOIC Net Infrastructure, 22d Communications Squadron, McConnell AFB, Kan
6. August 2005 - September 2007, Contracting Specialist, 92d Contracting Squadron, Fairchild AFB, Wash
7. August 2007 - September 2008, NCOIC Commodities/Services Flight, 92d Contracting Squadron, Fairchild AFB, Wash (September 2007 - April 2008, Contingency Contracting Officer, Operation Iraqi Freedom, Baghdad, Iraq)
8. September 2008 - May 2010, NCOIC Base Acquisition Flight/UDM, 31st Contracting Squadron, Aviano AB, Italy (January 2010 - August 2010, Deputy Chief of Contracting - Forward, OIF/OEF, SOCCENT, Southwest Asia)
9. May 2010 - May 2011, Superintendent Plans & Programs Flight, 31st Contracting Squadron, Aviano AB, Italy (April 2011 - November 2011, NCOIC Construction/Services, OEF, Regional Contracting Center, Herat, Afghanistan)
10. May 2011 - December 2011, Chief, Plans & Programs Flt, 31st Contracting Squadron, Aviano AB, Italy
11. December 2011 - October 2012, Squadron Superintendent/Additional Duty First Sergeant, 31st Contracting Squadron, Aviano AB, Italy
12. October 2012 - August 2015, Superintendent, Contracting Directorate, AF Sustainment Center, Tinker AFB, Okla (October 2014 - April 2015, Senior Enlisted Leader, NATO Contracting, OEF, HQ ISAF/RS, Kabul, Afghanistan)
13. August 2015 - July 2019, Squadron Superintendent, 55th Contracting Squadron, Offutt AFB, Neb
14. July 2019 - August 2021, Group Superintendent, 1st Special Operations Mission Support Group, Hurlburt Field, Fla. (September - December 2020, Senior Enlisted Leader, Combined Joint Special Operations Air Component-Afghanistan, Bagram Air Field, Afghanistan)
15. August 2021 - Present, Senior Enlisted Leader, 412th Mission Support Group, Edwards AFB, Calif.

MAJOR AWARDS AND DECORATIONS

Bronze Star Medal
Defense Meritorious Service Medal
Meritorious Service Medal with three oak leaf clusters
Joint Service Commendation Medal with two oak leaf clusters
Air Force Commendation Medal with one oak leaf cluster
Joint Service Achievement Medal
Air Force Achievement Medal with four oak leaf clusters
Joint Meritorious Unit Award

OTHER ACHIEVEMENTS

1997 Distinguished Graduate, Computer Cable Systems Installations/Maintenance Apprentice Course
2001 Distinguished Graduate, Communication Computer Systems Control Apprentice Course
2004 Distinguished Graduate, Communication Computer Systems Craftsman Course
2004 NCO of the Year, Air Force Command, Control, Communications & Computers Association
2009 Air Force Outstanding Contracting Team Award, 31st Contracting Squadron, Aviano AB, Italy
2010 Noncommissioned Officer of the Year, 31st Mission Support Group, Aviano AB, Italy
2010 Distinguished Graduate, Noncommissioned Officer Academy
2010 Air Force Outstanding Small Contracting Squadron of the Year
2011 USAFE Special Recognition Team Award, 31st Contracting Squadron, Aviano AB, Italy
2012 Outstanding Contracting SNCO of the Year, United States Air Forces Europe
2013 SNCO of the Year, Air Force Sustainment Center, Tinker AFB, Okla
2015 Richard Ginman Contingency Contracting Officer Excellence Award, Defense Pricing and Contracting (DoD)
2015 Air Force Outstanding Large Contracting Squadron of the Year
2017 Air Force Outstanding Large Contracting Squadron of the Year
2018 Air Combat Command Contracting Superintendent of the Year

EFFECTIVE DATE OF PROMOTION

Chief Master Sergeant April 2019

(Current as of June 2023)